

**City of San Diego Commission for Arts and Culture**  
**FY 2004 ORGANIZATIONAL SUPPORT PROGRAM**  
**FINAL PERFORMANCE REPORT**

**Name of Organization:** \_\_\_\_\_

**Contact Person/Title:** \_\_\_\_\_

**Phone/Fax/Email:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**Please refer to the following documents when completing this form:**

- ☞ A copy of your Agreement with the City of San Diego
- ☞ A copy of your original application for Organizational Support Program (O.S.P) funding

On a separate sheet of paper, please answer the following questions and attach this form to the top.

**I. NARRATIVE**

**Program Outcomes:**

Refer to the Program Objectives section of the Exhibit A of your Agreement. List (item by item) each objective and evaluate how well your organization met the objective. If you did not achieve your objective, explain why, and what you learned or how you might have approached the objective differently.

Other than your O.S.P. objectives, what other significant accomplishments did your organization achieve in FY04?

How did your O.S.P. funding help you meet your objectives as well as the other accomplishments you listed above?

**Challenges and Opportunities:**

Are there new challenges or opportunities that you experienced this year that may require significant attention, resources, or organizational effort in the coming year?

Please list any significant changes in your organization's managerial or artistic staff, venue or board membership during the past year.

**Organizational Support Program Evaluation:**

Based on your experience to date, what have been the strengths and limitations of the Organization Support Program? What would you suggest we do differently to improve the program? How can the Commission better serve your organization?

**II. ATTACHMENTS CHECK LIST**

☐ **Check off and attach the following documents to your Narrative:**

- ☐ Final Request for Payment
- ☐ City TOT and Expense Statement\*
- ☐ Statement of Activities\*
- ☐ Statement of Financial Position\*
- ☐ Statement of Compliance\*
- ☐ Publicity or event materials crediting the City of San Diego Commission for Arts and Culture for its support
- ☐ Audited Financial Statements for contractors receiving more than \$35,000. (\*Audited financial statements must include **all** of the above financial documents)

**Note:** *FY 2005 O.S.P. reimbursements may be withheld until all FY 2002 contractual obligations are met.*